



PO Box 2328  
Anderson, IN 46018

765-648-2102  
www.christianwomenconnection.org

### Application for Employment

Legal Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City State Zip Code

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_ Email: \_\_\_\_\_

Are you eligible to work in the United States? Yes  No

Are you over the age of 18? Yes  No

Have you been convicted of or pleaded no contest to a felony within the last five years? Yes  No   
If yes, explain \_\_\_\_\_

Have you ever been convicted of a crime, including sex-related or child abuse related offense?  
Yes  No   
If yes, explain \_\_\_\_\_

What date are you available to start work? \_\_\_\_\_

Type of employment desired: Full time  Part time  Temporary

#### Education

Name and City of School	Hours/Degree/Diploma	Graduation Yr.
_____	_____	_____
_____	_____	_____
_____	_____	_____

#### Employment History - (List previous employers beginning with current or most recent)

Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor/Title: \_\_\_\_\_ May we contact? Yes  No

Employment Dates (mm/yy): From \_\_/\_\_/\_\_ To \_\_/\_\_/\_\_ Ending Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor/Title: \_\_\_\_\_ May we contact? Yes  No

Employment Dates (mm/yy): From \_\_/\_\_/\_\_ To \_\_/\_\_/\_\_ Ending Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor/Title: \_\_\_\_\_ May we contact? Yes  No

Employment Dates (mm/yy): From \_\_/\_\_/\_\_ To \_\_/\_\_/\_\_ Ending Salary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Skills/training/experiences you have attained (include computer skills):

Word  Excel  Access  PowerPoint  Publisher  Outlook

QuickBooks  Other  \_\_\_\_\_

List any qualifications, special training, licenses and/or certificates that may qualify you as being able to perform job related functions in the position for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Personal and Professional References - (Please list four references, one to be current pastor)

Name	Company/Title	Phone	Email
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List any additional information you would like us to consider:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_